Changing User Roles Last Modified on 08/22/2022 2:56 pm EDT

Applies To: PoliteMail Desktop PoliteMail Online PoliteMail O365

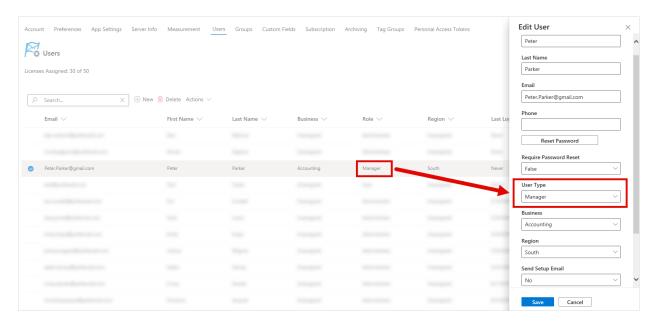
Version: 4.94 4.97 5.0+

Please note that only Admins can perform this function.

If you want to change a user's role (Administrator, Manager, User) go to POLITEMAIL > Account > Users.

Select the user's name to open the Edit User window.

Under User Type, select the new role for the user.



Click Save when finished.